

COM Validated Ministry Form E-4  
**Member-at-Large Annual Report to the Presbytery**  
Committee on Ministry -- Grace Presbytery

Your Full Name \_\_\_\_\_

According to the Book of Order (G-2.0503), "A minister of the Word and Sacrament is a member of a presbytery and shall be engaged in a ministry validated by that presbytery, a member-at-large as determined by the presbytery, or honorably retired." In addition, the Book of Order (G-2.0503b) states that "A member-at-large is a minister of the Word and Sacrament who has previously been engaged in a validated ministry, and who now, without intentional abandonment of the exercise of ministry, is no longer engaged in a ministry that complies with all the criteria in G-2.0503a. ...A member-at-large shall comply with as many of the criteria in G-2.0503a as possible and shall actively participate in the life of a congregation. ... The status of member-at-large shall be reviewed annually." This form is provided to facilitate that annual review.

Home Address \_\_\_\_\_ zip \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

Personal Email \_\_\_\_\_ Work Email \_\_\_\_\_

Name of Employer \_\_\_\_\_

Position Title \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_

Work Phone (\_\_\_\_) \_\_\_\_\_ Work Cell Phone (\_\_\_\_) \_\_\_\_\_

Work Address \_\_\_\_\_ zip \_\_\_\_\_

Section I: This section is required for all Ministers of the Word and Sacrament.

How are you fulfilling the requirements in G-2.0503a (answer all five of the sections below)? If you are unable to fulfill any requirement, please explain why not.

"A validated ministry shall:

(1) demonstrate conformity with the mission of God's people in the world as set forth in Holy Scripture, *The Book of Confessions*, and *The Book of Order* of this church;

(2) serve and aid others, and enable the ministries of others;

(3) give evidence of theologically informed fidelity to God's Word;

(4) be carried on in accountability for its character and conduct to the presbytery in addition to any organizations, agencies, and institutions served; and

(5) include responsible participation in the deliberations, worship, and work of the presbytery and in the life of a congregation of this church or a church in correspondence with the PC(USA) (G-5.0201).”

Please include the name of the congregation in which you are participating and how you are participating in Grace Presbytery.

Section II: Any or none of the following may apply to you. Please answer any that fit your situation.

A. Are you actively seeking a call? If so, please explain your efforts and what success you may have had.

B. Are you engaged in a contract ministry such as stated supply with a presbytery congregation? If so, please send us a copy of your contract and your terms of call using form C or D from the Grace Presbytery website under COM Forms.

C. Are you engaged in a ministry that you wish to be considered for validation? If so, please read the policy concerning validation and fill out the forms E-1 Non-Parish Minister of the Word and Sacrament Request for Validation and E-2 Non-Parish Minister of the Word and Sacrament Compensation found on the presbytery website under COM forms.

Section III: If none of the above apply to you, perhaps one of these does.

- A. You may want to request honorable retirement. If so, please contact our Stated Clerk or our General Presbyter.
  
- B. You have moved outside the bounds of Grace Presbytery. If so, please seek transfer of membership and let us know that is your plan. It is your responsibility to keep Grace Presbytery updated with your address, phone number and email.
  
- C. You may not be fulfilling any of the requirements of G-2.0503a. If so, we encourage you to think about requesting release from the exercise of the ordered ministry of a minister of the Word and Sacrament as described in G-2.0507. This may be a temporary process which could be reversed when your situation changes. See also the Grace Validated Ministry policy found on the website. You can contact our Stated Clerk or General Presbyter to request this status or to ask questions about it.
  
- D. You have an unusual situation not covered above. If so, please write us a detailed explanation so that we can understand as well as completing Section I above.

Please email completed questionnaire to [tammy@gracepresbytery.org](mailto:tammy@gracepresbytery.org), or fax to 214-637-6324, or mail to: COM c/o Grace Presbytery 6100 Colwell Blvd. Ste. 100, Irving TX 75039.  
Current form approved by COM on 04/22/20.