



Grace Presbytery

Congregational Support Committee of Grace Presbytery

Congregational Mission Initiative Grants Basic Purpose and Principles

Grace Presbytery's Statement of Mission

"Grace Presbytery claims God's mission as our calling: to proclaim the gospel of Jesus Christ who saves, redeems, and reconciles the world to God through ministries of witness, justice, and mercy. Grace Presbytery prepares and supports leaders to build vital congregations that reach seekers and those in need, nurture disciples, and send apostles of our Lord into the world."

Purpose

To encourage and support the congregations of Grace Presbytery in the creation of new and innovative ministries within the congregations and communities that they serve. These funds are intended to be "seed money" that will enable congregations to create new ministries, and as such, they will be limited to one year of funding.

Maximum Amount of Grant - \$3,000

Requests that exceed \$3,000 will be considered as \$3,000 requests. These grants may be used to fund up to 75% of the total projected first year costs of the proposed project. The Congregational Support Committee reserves the right to fund grants at levels that might differ from the requested amount.

Complete application to be submitted

The grant application must be complete when submitted. This includes the session endorsement and a detailed expense budget. An incomplete application may result in the application being denied.

Restrictions on use

Funds granted in these initiatives may **not** be used for major capital improvement expenses, debt retirement, the securing of general on-going staff needs, international partnerships, or the continuation of existing ministries.

Endorsement Required

Grant applications shall be endorsed by the Session of the church that applies for the grant. If the project involves more than one congregation, all Sessions involved in the project shall submit an endorsement.

Diversity

Congregational Mission Initiative Grants will be awarded with sensitivity to the full diversity of the presbytery (geographical, congregational, and cultural).

Policies and licensing

Congregations applying for grants will be required to have the appropriate policies and licensing in place (or in process) before their project can be approved and funds distributed. Examples would be: 1) If the ministry includes children or youth, the church must have a Child Protection Policy in place and up-to-date; 2) If the new ministry is to include the projection or printing of music, videos, or other copyrighted materials, the church must have the proper licensing (CCLI, CVI, OneLicense) in place. Grants cannot be funded if these provisions are not met.

Reporting

If you receive a grant you will be required to share your experience with the presbytery. You will be assigned a liaison from the committee who will assist you in sharing your progress in this new ministry through presentations, articles, events and through consultations with other churches considering similar programs.

Evaluation

To be conducted by the Congregational Support Committee at the conclusion of the grant period. This evaluation will be an opportunity for grant recipients to share their experience about their new initiative with the presbytery – what seemed to work; what didn't work; what could be done differently, etc. Congregations will be required to complete their evaluations within three months of the conclusion of their grant year.

Must be typed

- 1) Effective with this year's application, we are asking that all forms be typed. You can access this form on the Grace Presbytery website. Please go to www.gracepresbytery.org:
- 2) Click on the 4th orange tab across the top that says "**Resources and Forms**"
- 3) Click on "**Looking for Forms?**" on the right hand side, bottom of that page
- 4) Scroll down to "**Congregational Support**"
- 5) Click on "**2011 Mission Initiative Grant Fill In Form**"

This is a fill-in-the-blank form. The first two pages are the instructions; then the form begins. Please read and follow all instructions carefully. **You can type directly onto the form then save the completed form and print it. Please mail with all required documents and signatures.**

Timeline for 2011 Grants

December 31, 2010	Grants due to Grace Presbytery office
January 18, 2011	Congregational Support Committee Reviews all grant applications and makes recommendations.
February 5, 2011	Grant recipients are notified.
March 5, 2011	Recommended 2011 grants approved by Presbytery and presented to grant recipients.

For the 2011 grant cycle, funding will begin after March 5, 2011 and will be paid out quarterly.

Please return the complete application by December 31, 2010

**MISSION INITIATIVES,
c/o Margaret LaPlante
Grace Presbytery
6100 Colwell Blvd, Suite 100
Irving, TX 75039-3112**



Grace Presbytery
Application for
2011 Congregational Mission Initiatives Grants
(January 1 – December 31, 2011)

1. Basic Information

Amount being requested: \$ _____

Church Name: _____

Church Address: _____

Project Name: _____

Contact person (Who will answer questions about this application?)

Name _____

Address _____

Primary Phone _____

Alternate Phone _____

FAX number _____

E-mail address _____

2. Description of the Project:

- a.** Briefly, (maximum 100 words) describe the purpose of this proposed mission project.

b. Please describe how the purpose of this proposed project will be fulfilled. Please include a general timeline for the fulfillment of the goals.

c. Identify those who will benefit from this project, and how.

3. Detailed Start-up Plan

a. Share (maximum 200 words) the data you have obtained as you have done your homework that makes you believe this project has good potential.

b. Describe (maximum 150 words) how members of the congregation(s) have been involved in the planning to date and how they stand ready to be involved as this project develops.

- c. Identify the committee or work group who will evaluate the success from this project at the end of the initial funding period. How will you share your discoveries with the rest of the presbytery?

4. Continuation Plans

- a. What is the anticipated duration of your mission initiative project?

- b. What activities have you planned to develop the sustainability of this project?

5. Endorsement

Session Endorsement:

On _____, 2011, the Session of the _____ Presbyterian Church of _____, Texas approved this application. The Session understands that should a grant be awarded to the congregation, it will be responsible for providing all record-keeping or evaluation reports requested by Congregational Support Committee of Grace Presbytery.

Clerk of Session

Moderator of Session

Financial Information

a. Please **attach** a proposed expense budget for this project, being as specific as you can!

Please Note: Not providing a budget may delay consideration of this application and could automatically eliminate this project from consideration. Please pay attention to the details needed.

b. Please list all the sources of income for this project; including all amounts that will be included in the congregation's budget for 2011 as well as from special donations. Please include the amount that you are seeking from this grant.

1. Support from the Congregation's

budget (Required)

\$ _____

2. Donations from church members that are expected to be beyond regular giving.

\$ _____

3. Other sources of funding (Please be specific when possible. This includes outside grants, fees, and use of designated or reserve funds held by the church.)

\$ _____

4. Mission Initiatives Grant request (no more than 75% of total needed)

\$ _____

5. Total Income (Total of #1 – 4)

\$ _____

If your budget for this project depends on applying for other sources of financial support, when do you expect to hear from these sources?

6. Policies and Licenses

a. If your grant is for a ministry project that focuses on children and/or youth, does your church have a Child Protection in place? ___ YES ___ NO.

i. If "Yes" – when was it written? _____ When was it last updated? _____

ii. If "No" – when do you anticipate the completion of such a policy for your church?

b. If your grant is for a new ministry that will include the projection or printing of music, videos, or other copyrighted materials, the church must have the proper licensing (CCLI, CVI, OneLicense) in place.

i. Does your church have a license in place? ___ YES ___ NO

ii. If so, which one ___ CCLI ___ CVI ___ OneLicense ___ Other _____