

July 25, 2011

TO: Clerk of Session,  
FROM: Grace Presbytery  
RE: Child Protection Policies

Friends:

This is important! Please do not delay in responding to this letter!

As a part of the registration process for Grace Presbytery sponsored events that involve children and young people, it is required that each group submitting registrations for those events provide us with confirmation that all participating Adult Leaders have been properly screened in accordance with an individual congregation's Child Protection Policy or the revised Child Protection Policy of Grace Presbytery.

In an attempt to simplify registration procedures and reduce the paperwork that we are asking from you, Grace Presbytery requires that each church participating in presbytery activities involving children or youth submit, on an annual basis, a listing of the adult leaders who have been screened through a security background check. As you recruit and screen your leadership for each new program year, we request that you complete a roster of "approved" adult leadership for the presbytery's files at the same time. These lists will be kept in a secure file at the Grace Presbytery office. If occasions arise that you should need to add or delete names, that can be done by calling the Grace Presbytery office and speaking to Gary Holloman. **New lists must be submitted by October 1 each year!**

Enclosed with this letter is a form for you to complete for the 2011-2012 Program Year (October 1, 2011 – September 30, 2012). We would ask that you please complete this form and return it to us as soon as possible.

If you have any questions about the necessity for such actions, please contact your church's insurance carrier. If you have questions about the Grace Presbytery Child Protection Policy, please check the presbytery's web site, or contact Gary Holloman at 214-630-4502 or 800-678-4502.

Thank you for your assistance in this very important matter! Grace Presbytery takes the safety and well-being of our young disciples as a matter of the utmost priority!

Grace and Peace,

Gary Holloman, Director of Youth & Young Adults

**GRACE PRESBYTERY**  
**Acknowledgment**  
**of Child Abuse Prevention and Leadership Screening Program**  
**2011-2012**

NAME OF CHURCH: \_\_\_\_\_

City: \_\_\_\_\_

The undersigned representatives of the above-named church hereby acknowledge that this church

(check one)  maintains its own written policy  
 has adopted the presbytery's policy to help prevent the abuse of children and youth.

All of the individuals listed on this form are currently members of this congregation and have been screened including a security background check conducted in accordance with church and/or presbytery guidelines. These individuals have been authorized to work with the children and youth of this church.

Date \_\_\_\_\_, 2011

Signature \_\_\_\_\_ Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Printed Name \_\_\_\_\_

Capacity with Church \_\_\_\_\_ Capacity with Church \_\_\_\_\_

Background Checks have been conducted through (Name of Organization):

\_\_\_\_\_

- |           |           |
|-----------|-----------|
| 1. _____  | 12. _____ |
| 2. _____  | 13. _____ |
| 3. _____  | 14. _____ |
| 4. _____  | 15. _____ |
| 5. _____  | 16. _____ |
| 6. _____  | 17. _____ |
| 7. _____  | 18. _____ |
| 8. _____  | 19. _____ |
| 9. _____  | 20. _____ |
| 10. _____ | 21. _____ |
| 11. _____ | 22. _____ |